



CHILDREN & FAMILIES COMMISSION MEETING MINUTES

TUESDAY- JUNE 16, 2020 - 10:00 A.M.

FIRST 5 GLENN COUNTY - NURTURING NEST
CONFERENCE ROOM
1035 WEST WOOD STREET - WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present via Zoom: Action Items were addressed by the following quorum.

- Chairperson Dwight Foltz
- Dianna Camarena
- Co-Chair Bill Wathen
- Paul Barr
- Heather Aulabaugh

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera **Administrative Assistant:** Cindi Ambriz

Others Present: Randy Jones, Chrissy Millen, and Lisa Watson

1. CALL TO ORDER:

Chair Person Foltz called this board meeting to order at 10:00 a.m.

2. ESTABLISH QUORUM:

Quorum was established

3. VERIFICATION OF POSTING OF AGENDA:

Cindi Ambriz confirmed posting of Agenda

Wednesday June 11, 2020

4. APPROVAL OF MINUTES:

Commission approved January 27, 2020 minutes

APPROVED Motion to Approve:

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL VOTE- Heather Aulabaugh, Bill Wathen, Dianna Camarena, Dwight Foltz

5. Public Comment:

- Commissioner Camarena informed the Commission of new job position and the possibility of having to leave this Board or Commission. Decision is still not decided on her behalf.
- Executive Director informed the Commission of Brown Act Statute exceptions during this COVID-19 Pandemic.
 - Executive Order N-29-20, follows the March 4 declaration of a State of Emergency in California as a result of the threat of COVID-19. This updated order supersedes Executive Order N-25-20, issued on March 12, which also relaxed certain provisions of the Brown Act. The provisions of the N-29-20 order apply during the period in which state or local public officials impose or recommend measures to promote social distancing, including limitations on public events.
 - Legislative body "need not make available any physical location from which members of the public may observe the meeting and offer public comment." The members of a board of directors are permitted to each teleconference (or web-conference) from a remote location without the requirement to include the board members' remote location on the agenda, or open that location to the public, or post an agenda at that location.

ADMINISTRATION

Item 6 Executive Director reported on the following topics:

- Informed the Commission on funds, Prop 10, still to be received
- Executive Director wrote for three grants and First 5 Glenn County was awarded all three
- Diaper program through First 5 was restarted and first 2 shipments were received these were to support home child care center and licensed Care Center. She also informed the Commission of the deliveries made to these centers
- Staff has limited hours and limited attendance to office; no services provided in the building since mid-March when shelter at home orders were established.

Glenn County Children and Families Commission • Patricia Loera, Executive Director
1035 West Wood Street • Willows, CA 95988 • (530) 934-6885 • (530) 934-6882 • FAX (530) 934-6149
www.first5glenncounty.com



- Executive Director was very appreciative for the van that was lent to First 5 Glenn County last year, it has been essential for the deliveries to the centers or home care
- Data has been delayed to SEI, who provides the Strategic plan, due to Covid-19, and with reduced participation the data does not look great. The state is assisting on how agencies are going to report out data.
- Projection by First 5 California, Prop 56 is estimated to come in higher this next year, possibly for an additional 4 years.

NEW BUSINESS
~~NEW BUSINESS???~~

ACTION Item 7 FIRST 5 CALIFORNIA FISCAL YEAR 2018-19 ANNUAL REPORT

Pursuant to Health Code Section 13140(d)(3)

Commission was presented with the 2018-19 First 5 California Annual Report and voted to accept the report.

✓ **APPROVED** Motion to Approve:

ROLL CALL VOTE- Heather Aulabaugh, Bill Wathen, Dianna Camarena, Dwight Foltz

ACTION Item 8 FIRST 5 GLENN COUNTY 2020-2021 BUDGET draft

Commission received the 2020-2021 Budget draft for the upcoming fiscal year. Randy Jones, GCOE Financial Department, gave an overview of the report. Mr. Jones informed the Commission of the current state of the budget. The current comparative report shows approximately 93% of the budget spent. Executive Director informed the Commission of the resolution of the Insurance claim on the Shed loss, this adds to the budget for next year. All remaining funds will roll over to 2020-21 budget.

✓ **APPROVED** Motion to Approve:

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL VOTE- Heather Aulabaugh, Bill Wathen, Dwight Foltz

*****Commissioner Camarena had to leave meeting**

ACTION Item 9 FIRST 5 GLENN COUNTY FINANCIALS

• **Ca Tax Revenue Disbursements**

Commissioners received statement of Tax Revenue Distributions for the 2019-20 year. There was a vote to recognize and accept the noted distributions pursuant to California Health & Safety Code section 130150. (see attachment)

September	\$13,901.32	February	\$13,517.80
October	\$16,515.07	March	\$13,568.21
November	\$5,725.04	April	\$20,624.39 Not yet received
December	\$17,689.94	May	Due to receive
January	\$27,632.44	June	Due to receive
TOTAL OF TAX REVENUE DISBURSEMENTS: \$129,174.21			

• **Expenditure Report**

The Commission received an update of expenditures and payments Issued for the months of January - now. Current percentages of budget expenditures were made available.

✓ **APPROVED** Motion to Approve:

Dwight Foltz: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL VOTE- Heather Aulabaugh, Bill Wathen, Dwight Foltz

ADVANCE PLANNING

ACTION Item 10 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

**Next SPECIAL Meeting for
Approval 2020-21**

STRATEGIC PLAN & FINANCIAL FORECAST, and BUDGET

Commission chose to meet for the approval of the **Strategic Plan and Budget for 2020-21** on
Monday June 29th, 2020

Time: 10:00am

Location: Zoom

Item 11 UNSCHEDULED MATTERS AND PUBLIC COMMENT

None

Item 12 ADJOURNMENT

Meeting adjourned: 10:65 a.m.

Submitted by: Cindi Ambriz-- Reviewed and Approved by: Dwight Foltz – Chairperson, Patricia Loera – Executive Director ** (for additional information contact First 5 Glenn County)**